

CHECK LIST

- ✓ **Duly filled and signed application**
- ✓ **Passport size photo of individual/proprietor/partners/Directors.**
- ✓ **Copy of DRA Certificate**
- ✓ **Police verification certificate.**
- ✓ **Copy of 50/100 hours training certificate.**
- ✓ **Copy of KYC documents (PAN & Aadhar) of individual/proprietor/partners/Directors.**
- ✓ **Copy of partnership deed (In case of partnership firms)**
- ✓ **Copy of registration certificate if the partnership is registered.**
- ✓ **Satisfactory certificate of conduct from the Bank/FI's, where it is empaneled.**
- ✓ **ITR of the firm, company, partners, directors, individuals (audited balance sheet, wherever applicable)**
- ✓ **Certificate of incorporation in case of companies.**
- ✓ **Municipality/panchayat license/Udyam registration certificate in case of proprietors.**
- ✓ **Copy of Memorandum of Association, Articles of association, Board resolution etc., in case of limited companies.**
- ✓ **Copy of GSTIN in applicable cases.**
- ✓ **Proof of empanelment with other Banks and FI**
- ✓ **Undertaking letter as per APPENDIX III**