

CHECK LIST

- ✓ Duly filled and signed application
- ✓ Passport size photo of individual/proprietor/partners/Directors.
- ✓ Copy of DRA Certificate
- ✓ Police verification certificate.
- ✓ Copy of 50/100 hours training certificate.
- ✓ Copy of KYC documents (PAN & Aadhar) of individual/proprietor/partners/Directors.
- ✓ Copy of partnership deed (In case of partnership firms)
- ✓ Copy of registration certificate if the partnership is registered.
- ✓ Satisfactory certificate of conduct from the Bank/FI's, where it is empaneled.
- ✓ ITR of the firm, company, partners, directors, individuals (audited balance sheet, wherever applicable)
- ✓ Certificate of incorporation in case of companies.
- ✓ Municipality/panchayat license/Udyam registration certificate in case of proprietors.
- ✓ Copy of Memorandum of Association, Articles of association, Board resolution etc., in case of limited companies.
- ✓ Copy of GSTIN in applicable cases.
- ✓ Proof of empanelment with other Banks and FI
- ✓ Undertaking letter as per APPENDIX III