

**THE NAINITAL BANK LIMITED**  
(Regd. Office: G.B. Pant Road, Nainital)

## Application form for the post of Advisor- HR (on Contractual Basis)

To,  
The Head -HR  
The Nainital Bank Limited  
Head Office  
Seven Oaks, Mallital,  
**Nainital- 263 001**

AFFIX  
YOUR RECENT  
PASSPORT SIZE  
PHOTOGRAPH AND  
SIGN ACROSS

Dear Sir,

In response to your advertisement, I, hereby, submit my candidature application for the post of **Advisor-HR (On Contract)**:

**1. FULL NAME IN BLOCK LETTERS**

(Leave one Box blank between two parts of your name)-Mr./Ms./Mrs.

**2. FATHER'S NAME:**

\_\_\_\_\_

3. **DATE OF BIRTH:** DD   MM   YY

Age as on 31.01.2026:

#### 1. ADDRESS FOR CORRESPONDENCE

IN CAPITAL LETTERS

**4. ADDRESS FOR CORRESPONDENCE:** (Leave one box blank between two parts of your address)  
**IN CAPITAL LETTERS**

## 5. CONTACT INFORMATION:

STD CODE	TELEPHONE NO.	MOBILE NO.	EMAIL ID*

**\*legible valid e-mail ID is compulsory.**

**6. PERMANENT ADDRESS** (Leave one box blank between two parts of your address)

## 7. Details of Educational/Professional Qualifications: As on 31.01.2026

[Please enclose self-attested photo copies of certificates in support of the claim]

Examination Passed	Name of Board/ University/Institute	Subjects studied	Year of Passing	Marks Obtained/ Out of	%of Marks
High School					
Intermediate					
Graduation (if any)					
Post-Graduation (if any)					
Professional Qualification					

**8. Experience (Post Professional Qualification) Details as on 31.01.2026 (Please enclose copies of relevant Certificates):**

Give details/ attach documents of each assignment undertaken by you.

Name of the Organization/ nature of profession	Designation (if in service)	Duration of Profession/ Service	Key Portfolios/ Responsibilities handled	Reasons for leaving	Annual Income/ Salary (if in employment)

9. **Give names of two references** with their address, telephone numbers and email address.

Name of the Referee	Designation & Name of the Organization	Present Address	Mobile Number & e-mail Id

**10. Details of application Fee- Demand Draft payable at Nainital**

Name of issuing Bank/ Branch	Drawee Bank/ Branch	Demand Draft No.	Date of Issue	Amount (Rs.)

**11. ANY OTHER ADDITIONAL INFORMATION:**

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**DECLARATION**

I hereby certify that the information furnished heretofore are correct to the best of my knowledge and belief. Nothing material has been concealed nor any thing contained heretofore is false in any manner. I am aware, that in case, any of the information is found false subsequently, I shall be liable to be terminated / dismissed immediately from my contract of appointment without any benefit and without notice or reason therefor, subject to other consequential legal actions.

I also understand that if I do not fulfill the eligibility criteria as stipulated in the advertisement, Bank shall be at liberty to reject my application, without any written communication in this regard.

I have read and understood terms & conditions in the advertisement given by the Bank.

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

**SIGNATURE OF APPLICANT**

**Important:**

**\*Please ensure to fill your valid e-mail ID at Point No. 5 which is compulsory, failing which application shall be rejected straightway.**

Incomplete application in any manner that is to say- application not filled properly, without Photograph, Signature, Proofs of Date of Birth and Educational Qualification/ Professional Qualification, Experience, without valid e-mail ID, Phone/ mobile number, etc., and received after expiry of stipulated date shall be rejected at the sole responsibility of the candidate.